

Resolution No. 3257

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
CORTE MADERA APPROVING AN INTEGRATED PEST  
MANAGEMENT PROGRAM

WHEREAS, the Town has been presented with an Integrated Pest Management Program ("IPM") dated Aug. 6, 2002 and developed by town staff with assistance from qualified and competent professional;

WHEREAS, said IPM contains procedures, rules, policies and suggested practices applicable to the use of pesticides, among other things;

WHEREAS, it is in the best interest of the Town that said IPM be formally approved by the Town Council and implemented by Town staff pursuant to the IPM's terms and conditions:

NOW, THEREFORE, the Town Council of the Town of Corte Madera resolves as follows:

1. Said IPM is hereby approved and the Town Manager is directed to implement and oversee the implement and oversee the implementation of said IPM in accordance with its terms and provision.

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I, the undersigned, hereby certify that the forgoing is a full, true and complete copy of a resolution duly passed and adopted by the Council of the Town of Corte Madera at a regular meeting thereof held on the 6th of August, 2002, by the following vote:

Ayes, and in favor thereof, Council Member: Condon, Duper, Lappert, Williams, Yang

Noes, Council Members: - None -

Abstain, Council Members: - None -

Absent, Council Members: - None -

Dated: August 6, 2002

Jin Yang, Mayor

ATTEST:

Christine Green, Town Clerk

## **TOWN OF CORTE MADERA'S COMMITMENT TO IPM**

### **INTEGRATED PEST MANAGEMENT**

With the knowledge and understanding that we are all the stewards of this earth, the Town of Corte Madera, the entire Town staff and committed community individuals dedicate ourselves to providing an IPM (Integrated Pest Management) approach. The Town of Corte Madera has committed to the Least Toxic IPM Policy. The Town brings this policy to the community, with the clear intent of reducing the dependence of chemical products to control pests, utilizing an Integrated Pest Management approach.

It is the policy of the Town of Corte Madera to focus on long-term pest prevention and give non-chemical methods first consideration when selecting treatment strategies. The full range of alternatives, including no action, will be considered first. IF chemicals are needed to initially control a pest, first, the least toxic material will be chosen and second, non-pesticide techniques will be established to mitigate the pests, if the pest should reoccur.

### **COMPONENTS OF AN IPM, LEAST TOXIC PROGRAM:**

Monitoring  
Determining Injury Levels  
Timing  
Spot Treatment  
Selection of Least Disruptive Tactics  
Evaluation  
Education

### **DESIGNATION OF INTEGRATED PEST MANAGEMENT COORDINATOR:**

The Town Council will designate the Public Works Superintendent as the Integrated Pest Management Coordinator. The IPM coordinator will be primarily responsible for implementing the IPM policy and coordinating efforts to adopt IPM techniques. The IPM coordinator will communicate goals and guidelines to the Town Council, staff and personnel. The IPM coordinator will provide staff training, track pesticide use and ensure that related information is available to the public. The IPM coordinator, will, at the discretion of the Town Council present an annual report to the Town Council evaluating the progress of the IPM program.

### **EDUCATION AND TRAINING OF IPM COORDINATOR AND PESTICIDE APPLICATORS:**

Everyone who works with or is potentially exposed to hazardous materials will receive training in Integrated Pest Management, Hazard Communication Standards and the safe use of those hazardous materials in their workplace by their administrator/supervisor or designee. Whenever a new pesticide is introduced, additional training will be provided, prior to the first initial use. In addition, regular safety meetings will be used to review the information presented in the initial training.

### **EDUCATION AND TRAINING OF STAFF, ADMINISTRATIVE PERSONNEL:**

Education and training of appointed personnel is critical to the success of the IPM program. Staff, custodial staff and pest managers, will be educated in the least toxic, IPM policies and procedures. Understanding of the objectives of the program will be updated periodically and reviewed. Education will include formal classroom training, on-site; and informal meeting for those employees responsible for providing pest control, at least once a year. Training will be verbal and in person. No pesticides may be used at Town sites, except in accordance with the Town's printed IPM policy.

### **IPM APPLICATIONS / APPLICATIONS AND GUIDELINES:**

Only persons specifically authorized by the IPM Coordinator as Pesticide Applicators, will be permitted to bring or use pesticides on Town property. Use of pesticides by pesticide applicators is limited to those products on the Approved Use or Limited Use Product list. Pesticide applicators must follow regulations and label precautions. Applicators will have training in IPM and must comply with the Town's "Components of an IPM, Least Toxic Program".

### **METHODS AND PRODUCT SELECTION AND PRODUCT USE APPROVAL**

It is the policy of the Town to use least-toxic IPM principles to manage pest populations. Except for pesticides granted an emergency exemption, the Town will not use any products on the banned use product list below. If it is determined that an EPA registered pesticide must be used, then the least-hazardous material will be chosen.

Products will be divided into three classifications: Approved Use List, Limited Use List and Banned Use List. If the use of a material not on either the Approved Use List or the Limited Use List is deemed necessary, the IPM Coordinator may apply for an emergency exemption.

### **APPROVED USE PRODUCTS LISTS:**

The IPM Coordinator shall maintain a list of all pesticides that have been approved for use by the Town Council, along with any restrictions for such use. This list shall be referred to as the Approved Use Products List.

The Approved List shall include, but not be limited to:

- Insecticides, rodenticides bats and traps;
- Caulking agents and crack sealants;
- Borates, silicates and diatomaceous earth;
- Soap based products;
- Natural products on the FIFRA's 25 (b) list (40 CFR part 152.25 (g) (l));
- Natural products on the California Certified Organic Farmers organic list;
- EPA GRAS-generally recognized as safe products pursuant to federal EPA;
- Cryogenics, electronic products, heat and lights;
- Biological controls, such as parasites and predators;
- Microbial pesticides;
- Insect growth regulators;
- Physical barriers;

#### Limited Use Products:

On an annual basis, the IPM Coordinator may submit a written recommendation to the Town Council for approval, that a particular pesticide (s) not on the Approved List be approved for use for a specific and limited purpose. The request must be reviewed by the Town Council and signed by the IPM Coordinator. The Town Council may grant a limited use exemption upon a finding that the Town department or pesticide applicator has:

- (1) Identified a compelling need to use the pesticide;
- (2) Made a good-faith effort to find alternatives to the particular pesticide;
- (3) Demonstrated that effective, economic alternatives to the particular pesticide do not exist for the particular use: and
- (4) Developed a reasonable plan for investigating alternatives to the banned pesticide during the exemption period.

The limited-use product will be allowed to be used for a short and defined exemption period, not to exceed one year.

#### Banned Use Products List:

The following high health-risk pest management products are completely banned from use on Town property:

- Pesticides linked to cancer (U.S.E.P.A. Class A, B, and C carcinogens known to the State of California to cause cancer under Proposition 65)
- Pesticides that cause birth defects, reproductive or developmental harm (identified by the U.S.E.P.A. or known to the State of California under Prop. 65 as reproductive or developmental toxins).
- Pesticides classified as Toxicity Category I and Category II by the U.S.E.P.A., Carbamate and organophosphate pesticides.
- Foggers, bomb, fumigants or sprays that contain pesticides identified by the State of California as potentially hazardous to human health (CFR 6198.5).

#### Banned use areas:

Except in the case of an emergency, no pesticides will be applied in the following parks where small children play:

Town Park Toddler area (fenced in)  
Skunk Hollow  
San Clemente Park Playground area

### **NOTIFICATION OF PESTICIDE APPLICATIONS:**

The general public will be notified via posted signs. Signs will be posted at entryways (driveways and gates) accessed by people and/or cars and every 100 linear feet. The signs will go up 24 hours prior to the application and will remain posted for no less than 24 hours after the application. Town staff or the pesticide applicator will use their best effort to post signs at all usual public and employee entry points where the pesticide is applied.

#### **Field Postings:**

The Town of Corte Madera will assure that signs are posted at treated fields in the following land use areas:

- Parks and large open spaces including pedestrian and bicycle pathways.
- Medians and Lagoons are exempt.

#### **Building Postings:**

Town staff or the pesticide applicator will post signs at all usual public and employee entry points where pesticides are applied in enclosed areas.

### **NOTIFICATION OF PESTICIDE APPLICATIONS:**

6618. Notice of Applications.

(A) Each person performing pest control shall give notice to the operator of the property to be treated before any pesticide is applied.

(1) The notice shall be in a manner the person can understand and include:

- (A) The date of the scheduled application;
- (B) The identity of the pesticide to be applied by brand or common chemical name: and
- (C) Precautions to be observed as printed on the pesticide product labeling or included in applicable laws or regulations.

(2) If the scheduled application is for the commercial or research production of an agricultural plant commodity the notice shall also include:

- (A) The time of the scheduled application;
- (B) The location and description of the area to be treated;
- (C) The applicable restricted entry interval;
- (D) The product name, EPA registration number, and active ingredient: and
- (E) If the pesticide product labeling requires the posting of treated fields.
- (F) The operator of property for the commercial or research production of an

agricultural plant commodity shall assure that notice is given to persons, as specified below, except for the persons who applied or supervised the application for which the notice is intended. For the purposes of this subsection, persons includes employees of the operator of the property and any contractor hired by the operator of the property who may walk within 1/4 mile of the treated field.

**(1) The notice shall be given:**

(A) Prior to the application, to persons who are in the field or likely to enter the field during the application; and

(B) Before the schedule entry, to persons who may enter the field during the restricted entry interval.

(1) The notice shall be given to any licensed pest control business or licensed labor contractor hired by the operator of the property that may have employees on or within 1/4 mile of the field during the application or the restricted entry interval. The pest control business or labor contractor receiving notice shall give notice to his or her employees. In lieu of giving notice to the licensed pest control business or the licensed labor contractor, the operator of the property may give notice directly to the employees of a labor contractor or pest control business to meet the requirements of this subsection (b)

(2) The notice shall be in a manner the person can understand and include:

(A) The location and description of the treated area;

(B) The time during which entry is restricted; and

(C) Instructions not to enter the treated field, except as provided in Section 6770, until the restricted entry interval has expired.

(1) The notice specified in this subsection (b) is not required when a field is posted as specified in Section 6776 unless the pesticide product labeling requires both oral notification to fieldworkers and the posting of treated field.

(a) The operator of property for purposes other than the commercial or research production of an agriculture plant commodity, shall assure that notice is given to all persons who are on the treated property, or likely to enter during the application or the period of time that any restrictions on entry are in effect, except for the persons who made or supervised the application for which the notice is intended.

(1) The notice shall be in a manner the person can understand and include:

(A) The date of the application;

(B) The identity of the pesticide by brand or common chemical name; and

(C) Precautions to be observed as printed on the pesticide product labeling or included in applicable laws or regulations.

(2) Compliance by licensed Structural Pest Control Operators with the notice requirements of Section 8538 of the Business and Professions Code meets the requirements of this Section.

(3) Compliance by public agencies with the notice or barrier requirements of Section 12978 of the Food and Agricultural Code meets the notice requirements of this Section.

NOTE: Authority cited: Sections 12976 and 12981, Food and Agricultural Code.  
Reference: Sections 11501, 12980, and 12981, Food and Agricultural Code; and Section 8538, Business and Professions Code.

### **PEST CONTROL AND RECORD KEEPING OF PESTICIDE APPLICATIONS**

The town shall maintain records of all pesticide applications to Town property at Town Hall for a period of four (4) years, and shall make the information available to the public, upon request.

Each application record shall include the following information:

All the information listed below will be documented on an official Pest Control Recommendation and be supplied by either a PCA or the licensed Qualified Applicator prior to any pest control operation. The form will include:

- Name of the entity responsible.
- Specific site of the application.
- The target pest.
- The date the pesticide was used and re-entry period if applicable.
- Date of expiration of the PCA recommendation.
- Schedule, timing and conditions.
- The name and active ingredient of the pesticide to be applied and EPA registration number.
- The pesticide signal word.

The IPM Coordinator or Pest Control Applicator will prepare a follow up record to include:

- The effectiveness of the pesticide or management action;
- Prevention and other non-chemical methods of control used;
- If application was undertaken in a pest control emergency, provide explanation of circumstances of the emergency.

### **EMERGENCY EXEMPTION PROCESS:**

The IPM Coordinator will make a recommendation to the Town Council to allow staff, or an outside landscape contractor to apply a pesticide not on the Approved Use List or Limited Use List based upon a finding that the protection of public health requires the use of that pesticide due to an emergency. The Town Council intends that such exemptions shall be granted on a per-case basis and shall apply to a specific pest problem for a limited time, with selection of pesticides conforming to the spirit and intent of this policy as is deemed practicable. The IPM Coordinator may grant emergency exemptions if action is required before the next meeting of the Town Council. The IPM Coordinator shall report all such emergency exemptions to the Town Council for review. To the greatest extent practicable, the notification requirements apply in an emergency situation.



# Town of Corte Madera

300 TAMALPAIS DRIVE AT WILLOW AVENUE  
P.O. BOX 159, CORTE MADERA, CA 94925-0159

## NOTICE OF PESTICIDE APPLICATION

**Pesticide Name:**

**Active Ingredient:**

**Target Pest:**

**Area to be Treated:**

**Date / Time of Application:**

**Signal Word:**

**EPA Number:**

**Re-entry Period:**

**For Information Call:**

**David Montero  
Dept of Public Wks. 415-927-5069  
Town of Corte Madera**

Application made as scheduled     Application postponed to \_\_\_\_\_



